



Provincial Job Description

TITLE:
**(163) Processing Maintenance
Technician**

PAY BAND:

FOR FACILITY USE:

SUMMARY OF DUTIES:

Maintains radiology processing equipment within the region.

QUALIFICATIONS:

- ◆ **Electronics Technician certificate**

KNOWLEDGE, SKILLS & ABILITIES:

- ◆ **Basic computer skills**
- ◆ **Ability work independently**
- ◆ **Communication and interpersonal skills**
- ◆ **Valid drivers license**

EXPERIENCE:

- ◆ **Previous: No previous experience.**

KEY ACTIVITIES:

A. Equipment Repair / Maintenance

- ◆ Troubleshoots, inspects, repairs, calibrates and services radiology equipment (e.g., film processors, dispensers, film cassettes, laser cameras) throughout the region.
- ◆ Maintains Quality Control program for processor related equipment throughout the region.
- ◆ Performs preventative maintenance on radiology equipment (e.g., view boxes, cameras, processing equipment).
- ◆ Monitors and maintains chemical levels and specific gravity.

B. Inventory

- ◆ Maintains inventory of processor related equipment parts.
- ◆ Orders supplies and associated parts.
- ◆ Communicates with suppliers, vendors and company representatives.

C. Related Key Work Activities

- ◆ Instructs, interprets and reviews the principles of film processing and handling.
- ◆ Coordinates the silver recovery program.
- ◆ Copies radiographs for doctors, lawyers and master file, as requested.

The above statements reflect the general details considered necessary to describe the principal functions of the job and shall not be construed as a detailed description of all related work assignments that may be inherent to the job.

Any revisions of this document recommended by the Joint Job Evaluation Maintenance Committee must be approved by the Parties.

Validating Signatures:

CUPE:

SEIU:

SGEU:

SAHO:

Date: 2005